

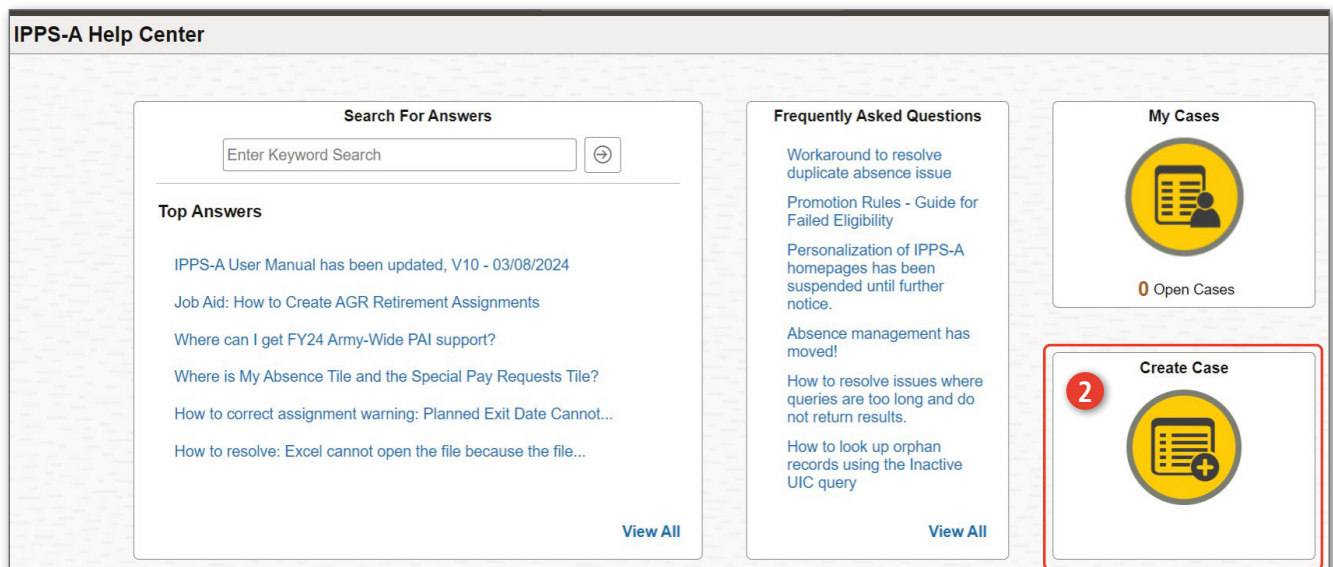
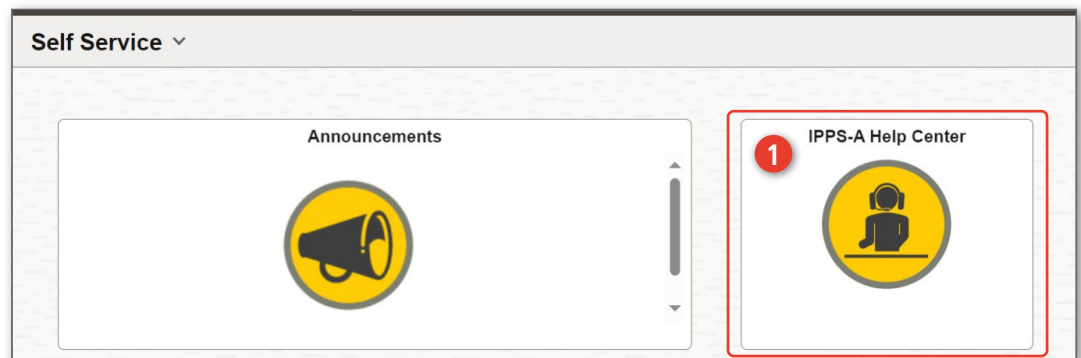
INCLUSIONARY AND EXCLUSIONARY ROWSECCLASS JOB AID

This Job Aid assists Validators and HR Professionals in creating Customer Relationship Management (CRM) cases for both Inclusionary and Exclusionary Row Level Security (ROWSECCLASS) names in the IPPS-A Department Security Tree Nodes Unit Identification Code (UIC).

Inclusionary Instructions Overview

The Inclusionary ROWSECCLASS enables users to see Members' data outside their Natural Security hierarchical purview.

1. Select **IPPS-A Help Desk**.
2. Select **Create Case**.

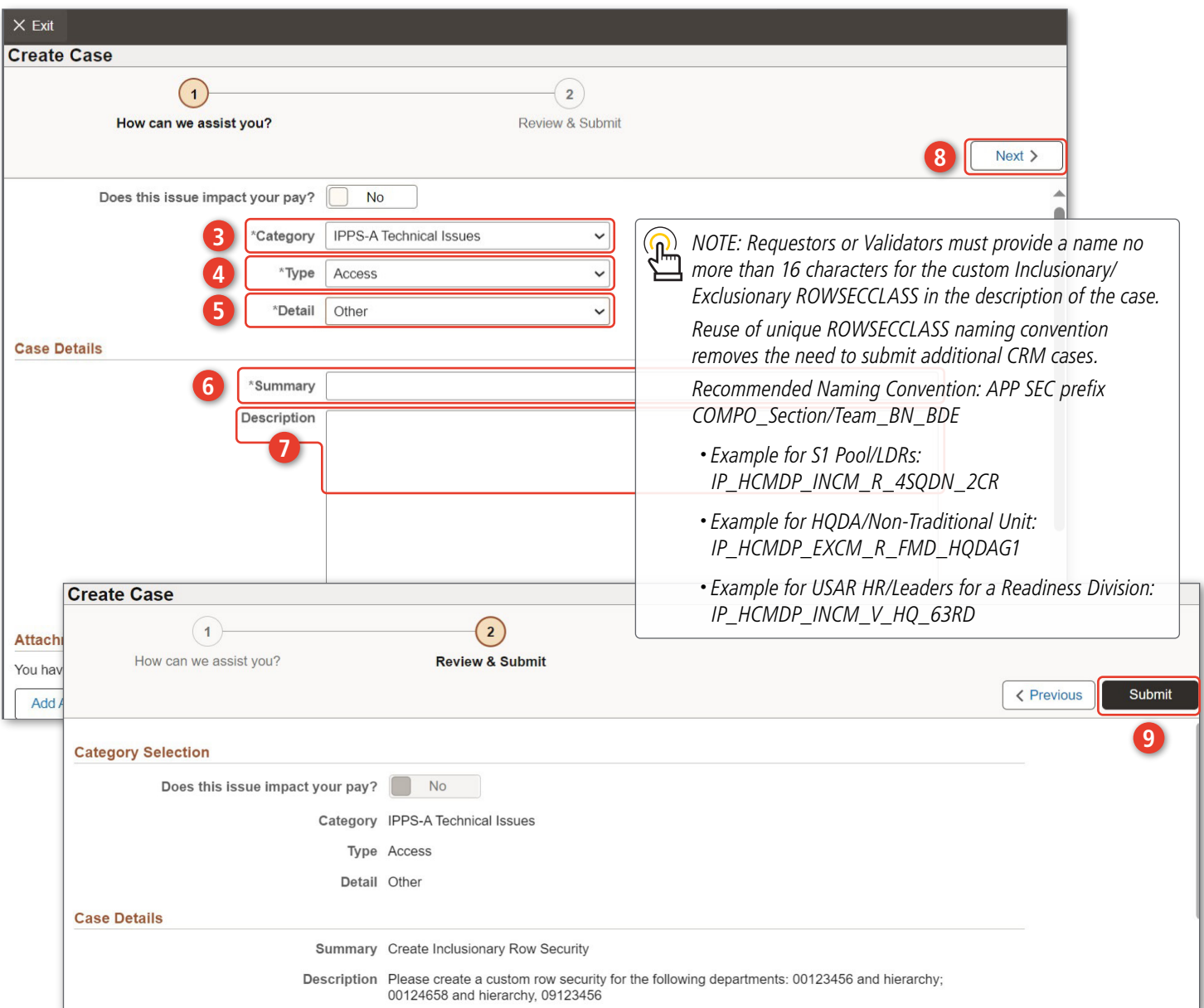


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Inclusionary Instructions CONTINUED

3. Select **Category** drop down box and select **IPPS-A Technical Issues**.
4. Select **Type** drop down box and select **Access**.
5. Select **Detail** drop down box and select **Other**.
6. In this example, under **Summary** header, enter **Create Inclusionary Row Security**.

7. In this example under **Description** header, enter **Please create a custom row security for the following departments: 00123456 and hierarchy; 00124658 and hierarchy, 09123456**, Recommended Name: IP_HCMDP_INCM_R_4SQDN_2CR.
8. Select **Next**.
9. Select **Submit**.



Create Case

How can we assist you? 1 2 Review & Submit

Does this issue impact your pay? No

3 *Category IPPS-A Technical Issues

4 *Type Access

5 *Detail Other

8 Next >

Case Details

6 *Summary

7 Description

NOTE: Requestors or Validators must provide a name no more than 16 characters for the custom Inclusionary/ Exclusionary ROWSECCLASS in the description of the case. Reuse of unique ROWSECCLASS naming convention removes the need to submit additional CRM cases. Recommended Naming Convention: APP SEC prefix COMPO_Section/Team_BN_BDE

- Example for S1 Pool/LDRs:
IP_HCMDP_INCM_R_4SQDN_2CR
- Example for HQDA/Non-Traditional Unit:
IP_HCMDP_EXCM_R_FMD_HQDAG1
- Example for USAR HR/Leaders for a Readiness Division:
IP_HCMDP_INCM_V_HQ_63RD

Create Case

How can we assist you? 1 2 Review & Submit

Attach **9** Submit

Category Selection

Does this issue impact your pay? No

Category IPPS-A Technical Issues

Type Access

Detail Other

Case Details

Summary Create Inclusionary Row Security

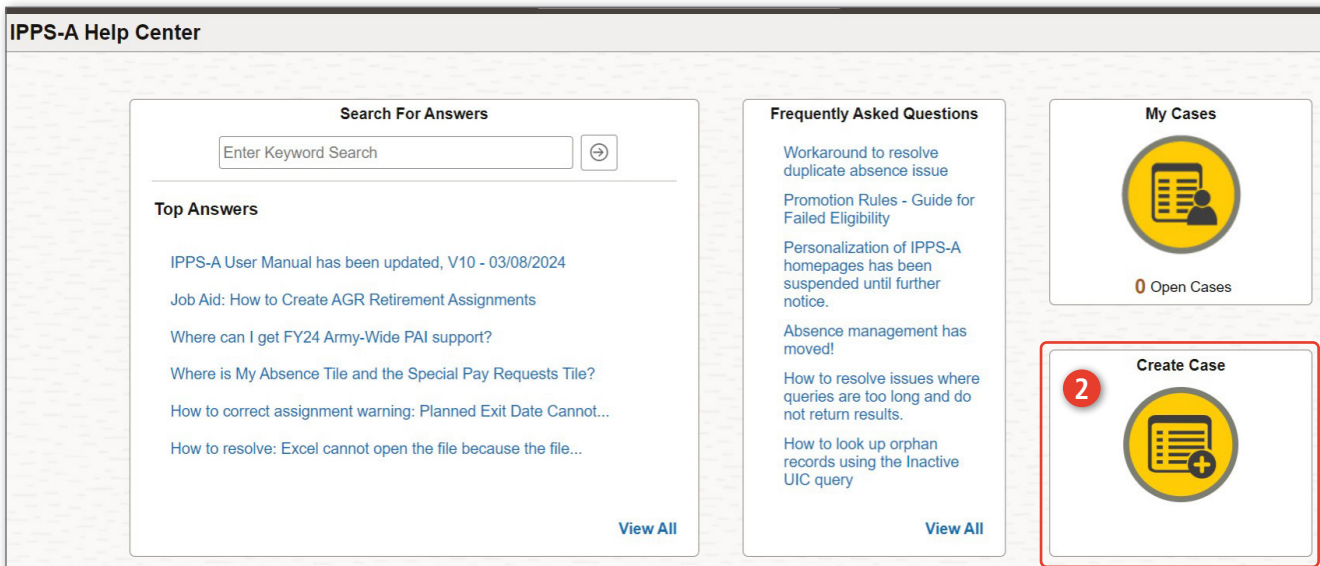
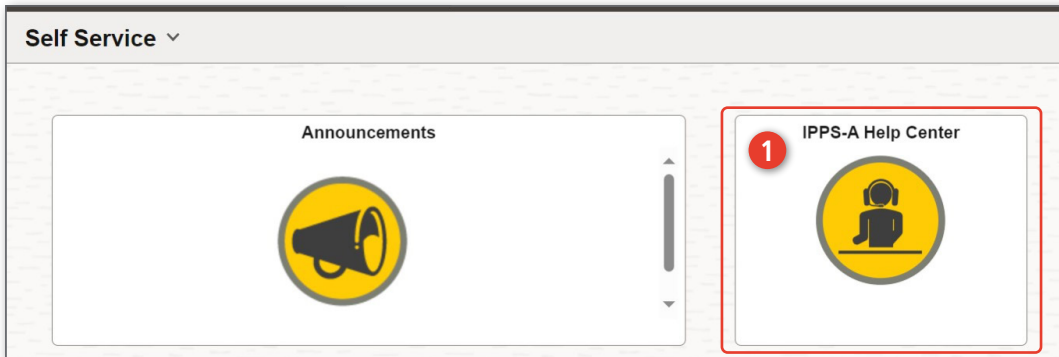
Description Please create a custom row security for the following departments: 00123456 and hierarchy; 00124658 and hierarchy, 09123456

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Exclusionary Instructions Overview

The Exclusionary ROWSECCLASS limits Member record access (including both Natural Security and Inclusion Exceptions).

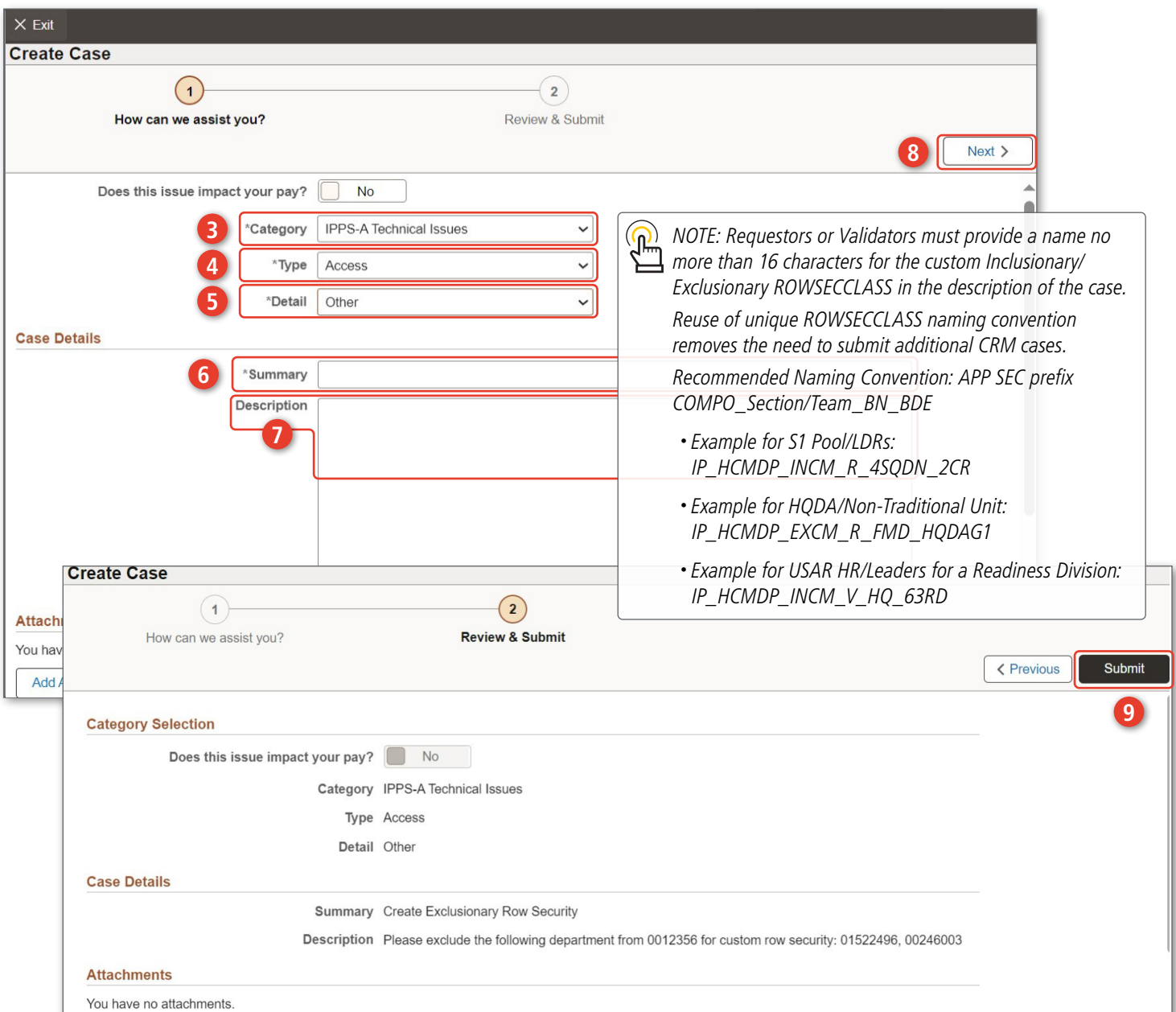
1. Select **IPPS-A Help Desk**.
2. Select **Create Case**.



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Exclusionary Instructions CONTINUED

3. Select **Category** drop down box and select **IPPS-A Technical Issues**.
4. Select **Type** drop down box and select **Access**.
5. Select **Detail** drop down box and select **Other**.
6. In this example, under **Summary** header, enter **Create Exclusionary Row Security**.
7. In this example under **Description** header, enter **Please exclude the following department from 0012356 for custom row security: 01522496, 00246003**, Recommended Name: IP_HCMDP_INCM_R_4SQDN_2CR
8. Select **Next**.
9. Select **Submit**.



Create Case

1 How can we assist you? 2 Review & Submit

Does this issue impact your pay? No

3 *Category IPPS-A Technical Issues

4 *Type Access

5 *Detail Other

Case Details

6 *Summary

7 Description

8 Next >

NOTE: Requestors or Validators must provide a name no more than 16 characters for the custom Inclusionary/ Exclusionary ROWSECCLASS in the description of the case. Reuse of unique ROWSECCLASS naming convention removes the need to submit additional CRM cases. Recommended Naming Convention: APP SEC prefix COMPO_Section/Team_BN_BDE

- Example for S1 Pool/LDRs: IP_HCMDP_INCM_R_4SQDN_2CR
- Example for HQDA/Non-Traditional Unit: IP_HCMDP_EXCM_R_FMD_HQDAG1
- Example for USAR HR/Leaders for a Readiness Division: IP_HCMDP_INCM_V_HQ_63RD

Create Case

1 How can we assist you? 2 Review & Submit

Attach You have no attachments. Add

< Previous Submit

9

Category Selection

Does this issue impact your pay? No

Category IPPS-A Technical Issues

Type Access

Detail Other

Case Details

Summary Create Exclusionary Row Security

Description Please exclude the following department from 0012356 for custom row security: 01522496, 00246003

Attachments

You have no attachments.