IPPS-A
INTEGRATED PERSONNEL AND PAY SYSTEM - ARMY

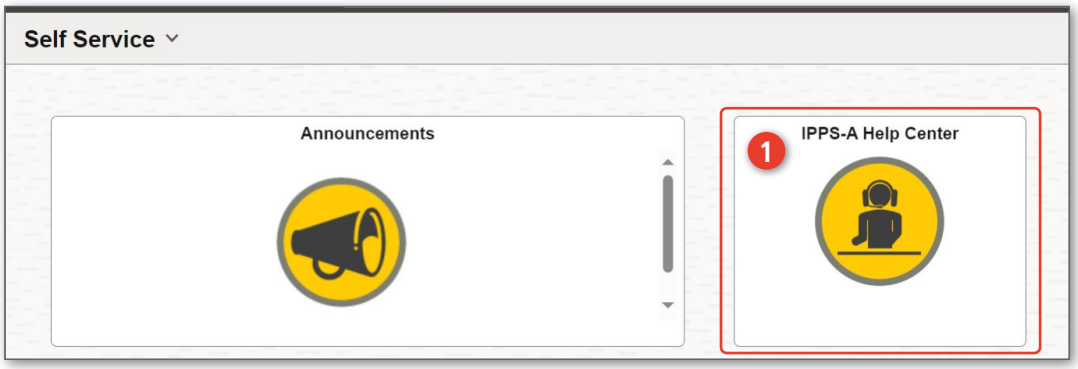
INCLUSIONARY AND EXCLUSIONARY ROWSECCLASS JOB AID

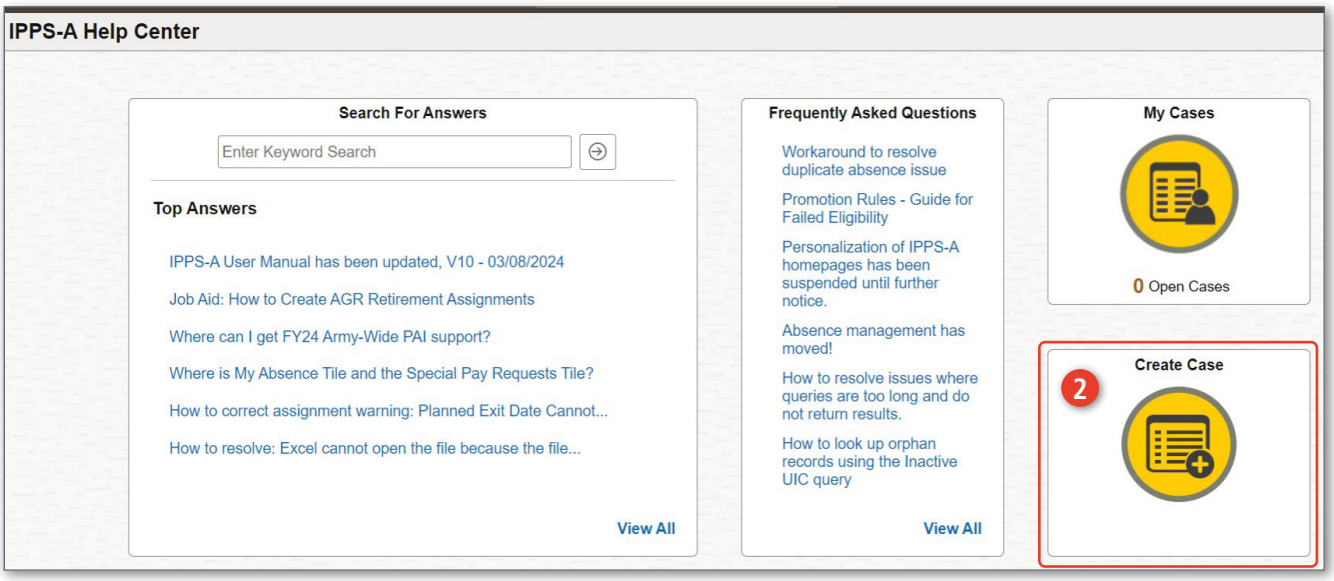
This Job Aid assists Validators and HR Professionals in creating Customer Relationship Management (CRM) cases for both Inclusionary and Exclusionary Row Level Security (ROWSECCLASS) names in the IPPS-A Department Security Tree Nodes Unit Identification Code (UIC).

Inclusionary Instructions Overview

The Inclusionary ROWSECCLASS enables users to see other Members' data outside their Natural Security hierarchical purview.

1. Select **IPPS-A Help Desk**.
2. Select **Create Case**.





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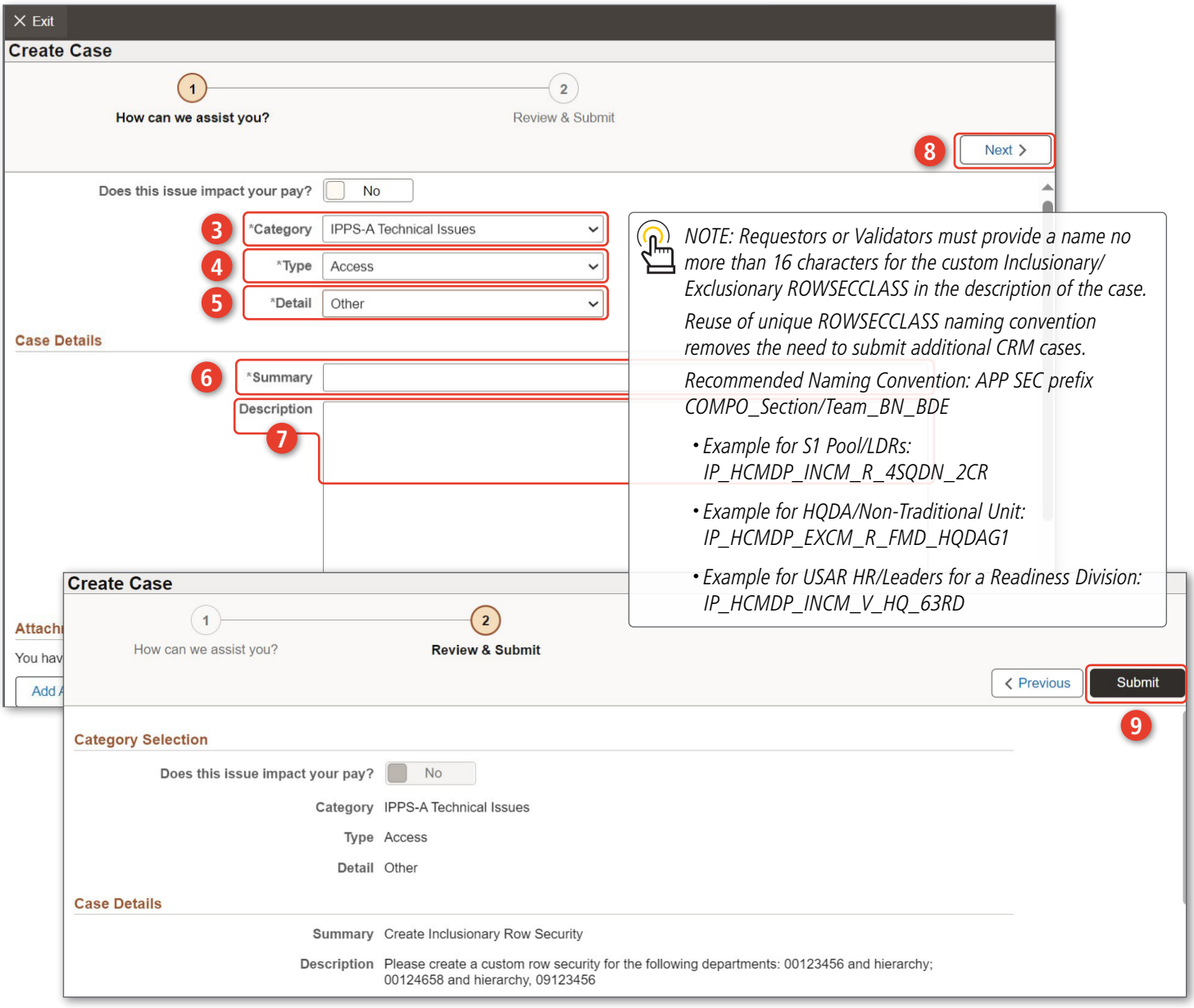
INCLUSIONARY AND EXCLUSIONARY ROWSECCLASS JOB AID

Inclusionary Instructions CONTINUED

3. Select **Category** drop down box and select **IPPS-A Technical Issues**.
4. Select **Type** drop down box and select **Access**.
5. Select **Detail** drop down box and select **Other**.
6. In this example, under **Summary** header, enter **Create Inclusionary Row Security**.
7. In this example under **Description** header, enter **Please create a custom row security for the following departments: 00123456 and hierarchy; 00124658 and hierarchy, 09123456,** Recommended Name: IP_HCMDP_INCM_R_4SQDN_2CR.
8. Select **Next**.
9. Select **Submit**.



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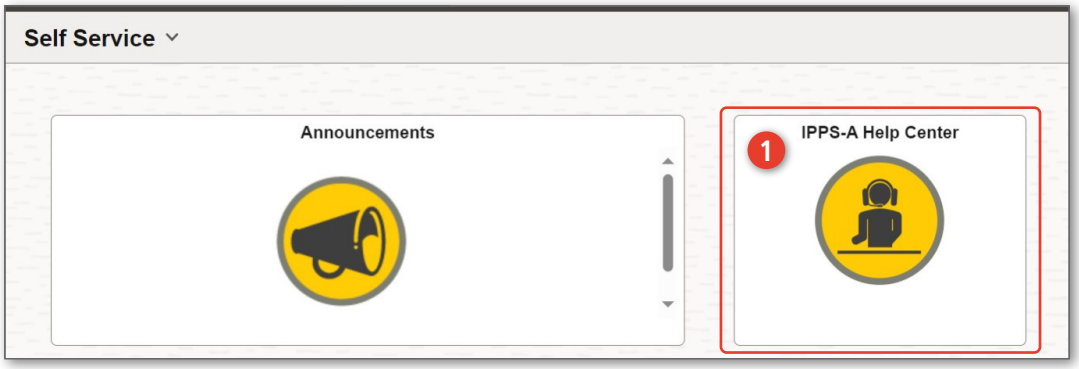
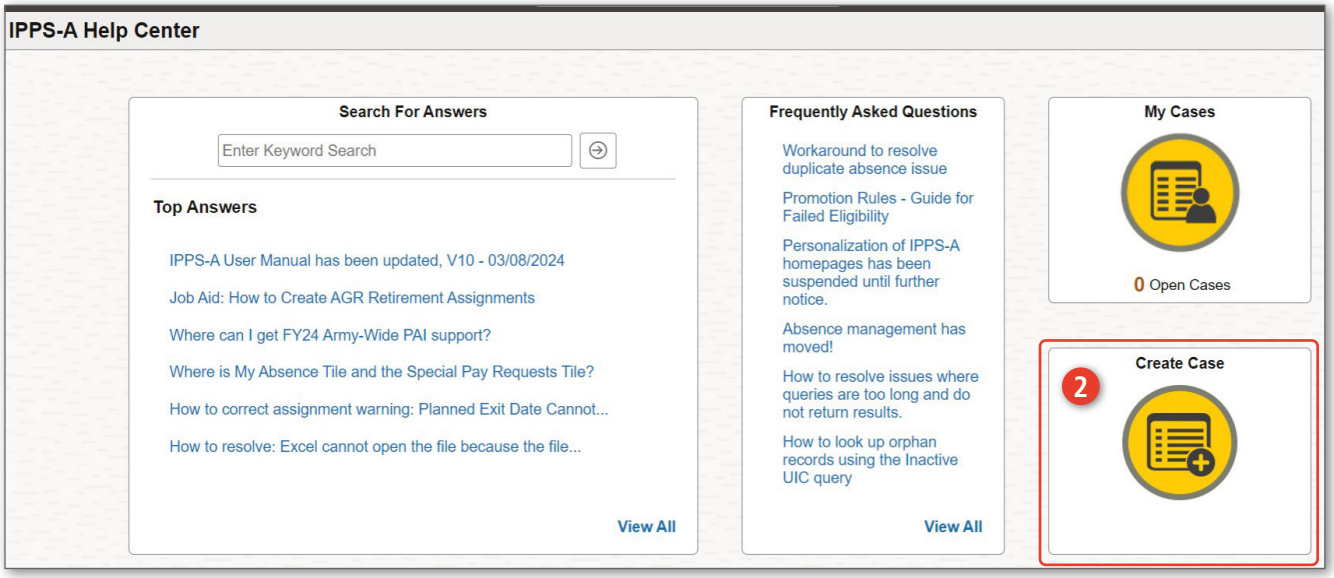
INCLUSIONARY AND EXCLUSIONARY ROWSECCLASS JOB AID

Exclusionary Instructions Overview

The Exclusionary ROWSECCLASS limits Member record access (including both Natural Security and Inclusion Exceptions).

1. Select **IPPS-A Help Desk**.
2. Select **Create Case**.





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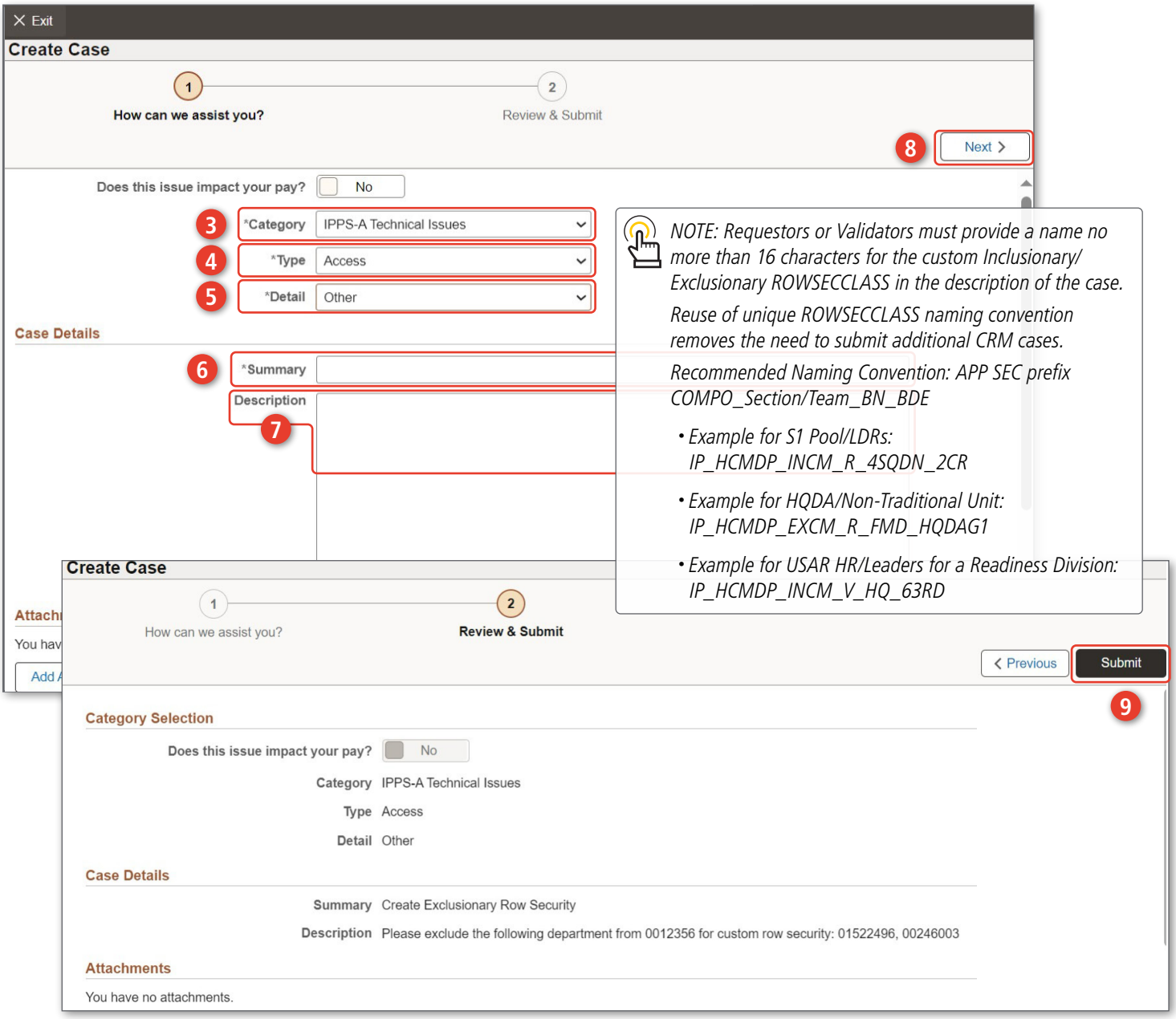
INCLUSIONARY AND EXCLUSIONARY ROWSECCLASS JOB AID

Exclusionary Instructions CONTINUED

3. Select **Category** drop down box and select **IPPS-A Technical Issues**.
4. Select **Type** drop down box and select **Access**.
5. Select **Detail** drop down box and select **Other**.
6. In this example, under **Summary** header, enter **Create Exclusionary Row Security**.
7. In this example under **Description** header, enter **Please exclude the following department from 0012356 for custom row security: 01522496, 00246003,** Recommended Name: IP_HCMDP_INCM_R_4SQDN_2CR
8. Select **Next**.
9. Select **Submit**.